

Coaching Working Group

We deeply value, the wealth of experience and knowledge held within our amazing volunteers. We therefore wish to call upon the skills and attributes of those involved in the sport to help the archery family grow and diversify, and to help us achieve our vision of enriching lives.

We are looking for individuals from across the sport to join our new **Coaching Working Group**. From a strategic perspective, we want volunteers to check and challenge the thinking, behaviours, activities, and documentation relating to instructors and coaching.

We further wish to understand our instructors, coaches, volunteers and members needs and perspectives, identifying support required and empower activities and people on the ground.

So, if you want to help us then we would like to hear from you. Membership of the working group is open to any coach or instructor – with an Archery GB qualification. Attendees are appointed for a two-year period and we are looking for between 4 and 6 people. Meetings will be held throughout the year at least once every quarter.

The tasks of the Coaching Working Group are to:

- Support Archery GB in its delivery of our strategic plan and operational plans;
- Check and challenge Archery GB's activities, processes, approach, and strategic direction;
- Connect, consult, and collaborate with our wider instructors, coaches, volunteers, and members;
- Provide ongoing insight based on knowledge, skills, experience, and values.

The Coaching Working Group is an advisory group and is it is not intended to replace the accountability of Archery GB for the achievement of programme goals but instead complement the existing governance arrangements. Archery GB will continue to assume responsibility for the day to day running of coaching and instructor projects and programmes.

Archery GB's Strategic Plan will be the guiding document for all system partners and the Coaching & Instructors operational plan and key performance indicators will inform the overall strategic work plan for the Coaching Working Group.

This is a volunteer role, with most meetings online. Should we receive more applications than places, we will short list against the skills matrix and may conduct short interviews with candidates to ensure that we receive a mix of views and experiences.

Expression of Interest

If you are interested in being a part of this Coaching Working Group, please complete the Expression of Interest Form, using the link below by Wednesday 31 January 2024.

<https://forms.office.com/e/p3eTu1V4tW>

Group Name	Coaching Working Group
Purpose	To check and challenge the thinking, behaviours, processes, activities, and documentation relating to instructors and coaching.
Tasks	<ul style="list-style-type: none"> • Support Archery GB in its delivery of our strategic plan and operational plans; • Check and challenge Archery GB's activities, processes, approach and strategic direction; • Connect, consult, and collaborate with our instructors, coaches, volunteers and members; • Provide ongoing insight based on knowledge, skills, experience, and values.
Group make up	<ul style="list-style-type: none"> • 4-6 people from across the coaching fraternity • AGB Staff member • Review of membership every 4 years • The chair will be chosen by the group. They will work in association with Archery GB. The chair will manage the meetings in conjunction with the lead Archery GB staff member.
Application Process	<ul style="list-style-type: none"> • Any suitable person to apply via the expression of interest form. • Someone who is willing to speak out if there are problems and works well with others to help solve any problems. • Working group members have an individual responsibility to observe the following traits – selflessness, integrity, objectivity, accountability, openness, honesty and leadership
Conduct of business	<ul style="list-style-type: none"> • The members of the group will meet at least 4 times a year. • The Archery GB lead staff member is the accountable officer, and all budgetary requests will be made through them. Archery GB reserves the right to bring in specialists when required. • Notes and actions must be made.
Recognition and Reward	<ul style="list-style-type: none"> • Most meetings will be online. • Where required, expenses will be paid.
Skills Matrix	<p>The skills, attributes, and knowledge we seek are as follows (this may be across the whole group and not necessarily everyone requires all these traits):</p> <ul style="list-style-type: none"> • Passionate about the learning and development of people • Knowledge of archery and/or other sports • Experience of coaching in a sports and community environment • Supportive and collaborative approach • Understanding of development processes/programmes • Organisational structures and project development • Safeguarding experience • Diversity and inclusion experience • Respectful of others and open to collaboration